

Virtual Meeting Online Guide

Online Meeting User Guide

Before you begin

Ensure your browser is compatible. You can easily check your current browser by going to the website: whatismybrowser.com

Supported browsers are:

- Chrome – Version 44 and after
- Firefox – 40.0.2 and after
- Safari – OS X v10.9 “Mavericks” & OS X v10.10 “Yosemite” and after
- Internet Explorer 9 and up (please note Internet Explorer 8 is not supported)

The meeting is viewable from desktops, laptops and tablets. To view the meeting and ask questions you must have your shareholder number.

Step 1

Open your web browser and go to <https://agmlive.link/AW120>

Login to the online portal using your full name, mobile number, email address and company name (if applicable).

To proceed further you will need to read and accept the terms and conditions by ticking the box.

Click on the ‘Continue’ button.

LINK Group
Welcome to the Link 2020 Demo
Please register your details to participate

YOUR DETAILS VOTING DETAILS

Full Name

Mobile (e.g. 022 123 1234)

Email

Company Name

I have read and accept the [Terms & Conditions](#)

CONTINUE

Help Number: 1800 990 363

Step 2

Select your ‘Registration Type’ from the drop-down box by choosing – Shareholder, Proxy or Guest.

LINK Group
Welcome to the Link 2020 Demo
Please register your details to participate

YOUR DETAILS VOTING DETAILS

Registration Type

Please select
Shareholder
Proxy
Guest

BACK REGISTER

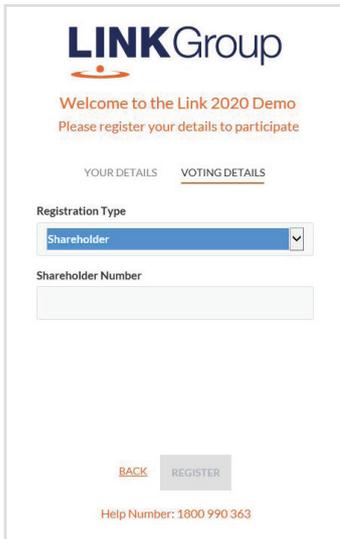
Help Number: 1800 990 363

Step 3

Shareholder

At **'Registration Type'** select **'Shareholder'** from the drop-down box. Enter Shareholder number code.

Click the **'Register'** button.

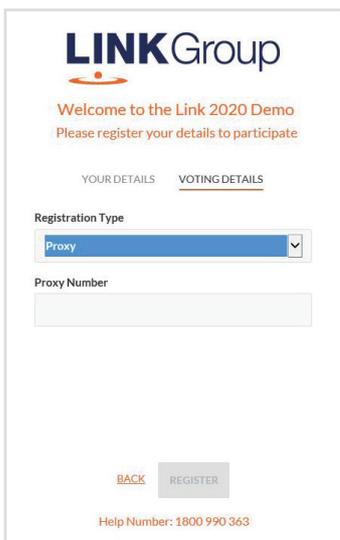


The screenshot shows the LINK Group registration page. At the top, it says "LINK Group" and "Welcome to the Link 2020 Demo Please register your details to participate". Below this, there are two tabs: "YOUR DETAILS" and "VOTING DETAILS". Under "YOUR DETAILS", there is a "Registration Type" dropdown menu with "Shareholder" selected, and a "Shareholder Number" input field. At the bottom, there are "BACK" and "REGISTER" buttons, and a "Help Number: 1800 990 363" link.

Proxyholder

At **'Registration Type'** select **'Proxy'** from the drop-down box.

Click the **'Register'** button.

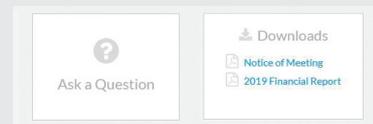


The screenshot shows the LINK Group registration page. At the top, it says "LINK Group" and "Welcome to the Link 2020 Demo Please register your details to participate". Below this, there are two tabs: "YOUR DETAILS" and "VOTING DETAILS". Under "YOUR DETAILS", there is a "Registration Type" dropdown menu with "Proxy" selected, and a "Proxy Number" input field. At the bottom, there are "BACK" and "REGISTER" buttons, and a "Help Number: 1800 990 363" link.

Navigating

At the bottom of the webpage under the webcast and presentation there are two boxes. Refer to each section below for operating instructions.

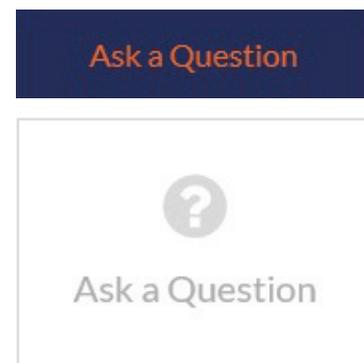
- 1 Ask a Question
- 2 Downloads



1. How to ask a question

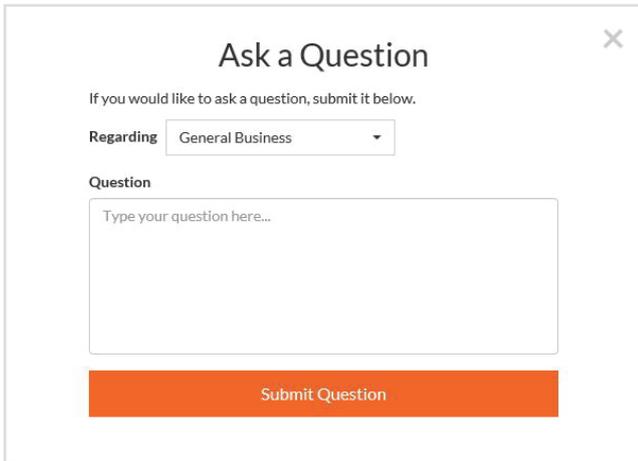
Note: Only shareholders are eligible to ask questions.

If you would like to ask a question, click on the **'Ask a Question'** box either at the top or bottom of the webpage.



Online Meeting User Guide *continued*

The **'Ask a Question'** box will then pop up with two sections for completion.



The 'Ask a Question' dialog box features a title bar with a close button (X). Below the title, it says 'If you would like to ask a question, submit it below.' There is a 'Regarding' dropdown menu currently set to 'General Business'. Below that is a 'Question' section with a text input field containing the placeholder 'Type your question here...'. At the bottom of the dialog is a large orange button labeled 'Submit Question'.

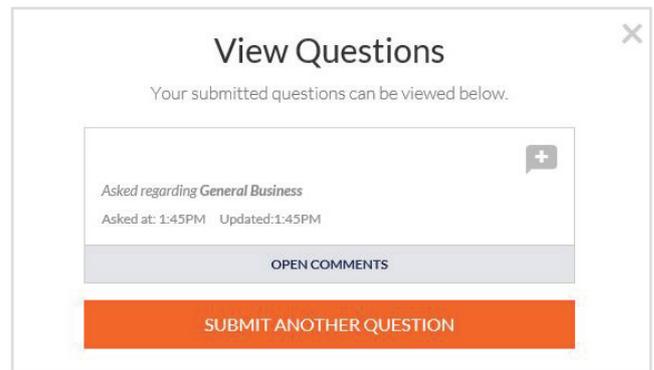
Select your question category if applicable and then click in the **'Question'** section and type your question.

When you are ready to submit your question – click the **'Submit Question'** button.

Once you have asked a question a **'View Questions'** box will appear.

At any point you can click on **'View Questions'** and see all the questions you have submitted. Only you can see the questions you have asked.

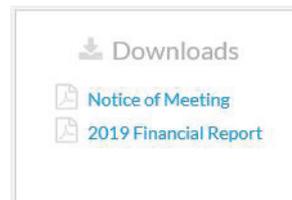
Note: You can submit your questions by this method 30 minutes before the meeting begins.



The 'View Questions' dialog box has a title bar with a close button (X). It says 'Your submitted questions can be viewed below.' Below this is a card for a question: 'Asked regarding General Business', 'Asked at: 1:45PM', and 'Updated: 1:45PM'. To the right of the card is a comment icon (speech bubble with a plus sign). Below the card is a grey button labeled 'OPEN COMMENTS'. At the bottom of the dialog is a large orange button labeled 'SUBMIT ANOTHER QUESTION'.

2. Downloads

If you would like to see relevant meeting documents you can do so here.



When you click on the link the file will open in another tab in your browser.

Phone Participation

What you will need

- a) Land line or mobile phone
- b) The name of your holding/s
- c) Your unique PIN.

This is printed on the front page of your proxy form. If you need to obtain your unique PIN, please contact Link Market Services on +61 1800 113 373

Joining the Meeting via Phone

Step 1

From your land line or mobile device,
call: +61 1800 572 288

Step 2

You will be greeted with a welcome message and provided instructions on how to participate in the Meeting. Please listen to the instructions carefully.

At the end of the welcome message you will be asked to enter your **PIN** followed by the hash key. This will verify you as a Australian Wool Innovation shareholder and allow you to ask a question.

Step 3

Once you have entered your **PIN**, you will be greeted by a moderator. Once the moderator has verified your details you will be placed into a waiting room and will hear music playing.

Note, If your holding cannot be verified by the moderator, you will attend the Meeting as a visitor and will not be able to vote or ask a question.

Step 4

At the commencement of the Meeting, you will be admitted to the Meeting where you will be able to listen to proceedings.

Contact us

Australia

T 1300 554 474

E info@linkmarketservices.com.au

Asking a Question

Step 1

When the Chairman calls for questions, you will be asked to **press *1** on your keypad should you wish to ask a question.

Step 2

The moderator will ask you what item of business your question relates to? Let the moderator know if your question relates to General Business or other.

Your question will be taken over the phone by the moderator, and will then be put into the online queue.

You will also be asked if you have any additional questions.

It should be noted that telephone participants are not able to speak directly at the meeting and any questions will be delivered by AWI's moderator.